



AGENDA ITEM: 11

NORTH WALES FIRE AND RESCUE AUTHORITY EXECUTIVE PANEL

16th July 2012

IMPROVEMENT PLAN DEVELOPMENT TIMETABLE

Report by Shân Morris, Corporate Planning Manager

Purpose of Report

- 1 To present, for agreement, a timetable for compiling and publishing the Authority's Improvement Plan 2013-14.

Introduction

- 2 The Fire and Rescue Authorities (Improvement Plans) (Wales) Order 2012 requires Welsh improvement authorities to publish their agreed Improvement Plans as soon as reasonably practicable after 31 December prior to the financial year to which they relate.
- 3 The expectation is that, in practice, this will be interpreted as being published by 31 March at the latest.

Information

- 4 In order to meet that expectation several stages of development need to be concluded and timely decisions taken.
- 5 Appendix 1 sets out a proposed timetable for completion of those stages, for approval.

Recommendation

- 6 That members note and approve the proposed timetable for developing the Authority's Improvement Plan 2013-14.

**Summary Timetable
Production of the Improvement Plan 2013-14**

Date	Action
16 July 2012	Executive Panel agrees the membership of the Improvement Plan (IP) Working Group.
23 July 2012	First meeting of the IP Working Group to develop the 2013-14 objectives.
13 August 2012	Second meeting of the IP Working Group to develop the 2013-14 objectives.
17 September 2012	Executive Panel considers the recommendations of the IP Working Group as regards the 2013-14 objectives.
15 October 2012	Full Fire and Rescue Authority considers the recommendations of the Executive Panel and approves the draft Improvement Objectives for public consultation. Consultation period to be decided - 10 weeks = 24/12/12. 12 weeks = 7/1/13.
19 November 2012	Executive Panel considers a draft budget for 2013-14.
17 December 2012	Full Fire and Rescue Authority considers a draft budget 2013-14.
4 February 2013	Executive Panel considers the consultation responses and finalises the IP in the context of the budget for 2013-14, for recommendation to the full Fire and Rescue Authority.
18 March 2013	Full Fire and Rescue Authority gives final approval of the IP for publication before 31 March 2013.