



## **AGENDA ITEM: 15**

### **NORTH WALES FIRE AND RESCUE AUTHORITY**

**17<sup>th</sup> December 2012**

#### **MEETING DATES 2013**

#### **Report by Colin Everett, Clerk to the Authority**

#### **Purpose of Report**

- 1 To inform Members of the dates for meetings of the Fire and Rescue Authority, Executive Panel and Audit Committee for 2013.

#### **Background**

- 2 Dates of all NWFRA meetings until June 2013 were agreed in June 2012. Further advanced notification of dates will assist Members and officers with their schedules and maximise attendance at meetings.

#### **Fire and Rescue Authority**

- 3 Standing Order 4(2) of the Authority's Standing Orders stipulates that meetings of the authority shall take place a minimum of four times per year and the annual meeting shall take place no later than June. These meetings shall normally take place on the third Monday of the month unless otherwise determined by the Chair in consultation with the Clerk and Chief Fire Officer.
- 4 Dates for the NWFRA meetings are scheduled as follows:  
Monday 18<sup>th</sup> March 2013 – Wrexham  
Monday 17<sup>th</sup> June 2013 - Denbighshire  
Monday 16<sup>th</sup> September 2013 – Gwynedd  
Monday 16<sup>th</sup> December 2013 - Flintshire

- 5 It remains the Authority's practice for venues of meetings to rotate around the constituent authorities' council chambers.

### **Executive Panel**

- 6 Dates for the Executive Panel meetings, to be held at Fire and Rescue Service Headquarters, St Asaph at 2pm, are scheduled as follows:

Monday 4<sup>th</sup> February 2013

Monday 13<sup>th</sup> May 2013

Monday 15<sup>th</sup> July 2013

Monday 28<sup>th</sup> October 2013

### **Audit Committee**

- 7 Dates for the Audit Committee meetings, to be held at Fire and Rescue Service Headquarters St Asaph at 2pm, are scheduled as follows:

Monday 28<sup>th</sup> January 2013

Monday 3<sup>rd</sup> June 2013

Monday 23<sup>rd</sup> September 2013

### **Recommendation**

- 8 That Members note the dates for meetings of the Fire and Rescue Authority, Executive Panel and Audit Committee for 2013.