

Report to	North Wales Fire and Rescue Authority Annual meeting
Date	15 July 2024
Lead Officer	Monitoring Clerk – Gareth Owens
Contact Officer	Monitoring Clerk - Gareth Owens
Subject	Meeting Dates 24/25



PURPOSE OF REPORT

- 1 To inform Members of the dates for meetings of the North Wales Fire and Rescue Authority (the Authority), Executive Panel and Audit Committee for 2024 - 25.

EXECUTIVE SUMMARY

- 2 Dates for meetings of the full Authority, Executive Panel and Audit Committee are as shown in paragraphs 7-11 of this report. We ask all councils to keep the dates for full meetings of the Authority clear within their schedule of meetings.

RECOMMENDATION

- 3 It is recommended that Members:
 - i) agree the dates for meetings of the full Authority, Executive Panel and Audit Committee.

INFORMATION

Fire and Rescue Authority

- 4 The Standing Order 4(2) of the Authority's Standing Orders says:

“Meetings of the Authority shall take place a minimum of four times per year and the annual meeting shall take place no later than July. These meetings will take place in accordance with a schedule of meetings published by the Authority unless otherwise determined by the Chair, in consultation with the Clerk and Chief Fire Officer.”
- 5 We agree with the constituent councils that they should not schedule any meetings which clash with meetings of the full Authority. It isn't possible, however, to avoid clashes for the Audit Committee and Executive Panel. The dates for the Standards Committee meetings (typically two per year) are arranged with the members of the committee.

6 Dates for the NWFRA meetings are scheduled as follows:

Monday 15 July 2024
Monday 21 October 2024
Monday 20 January 2025
Monday 21 April 2025
Monday 21 July 2025

Executive Panel and Audit Committee meetings

7 Audit Committee will be held at 09:30 and the Executive Panel at 14:00 on the same day as below:

Monday 16 September 2024
Monday 16 December 2024
Monday 17 March 2025
Monday 16 June 2025

IMPLICATIONS

Wellbeing Objectives	Not considered relevant
Budget	Not considered relevant
Legal	Meetings are held in accordance with the NWFRA's Standing Orders and relevant terms of reference Members are expected to abide by their code of conduct at all times
Staffing	Not considered relevant
Equalities/Human Rights/ Welsh Language	All meetings of the Fire and Rescue Authority are equalities compliant
Risks	Not considered relevant