

Activity No.:	Responsibility	Activity	Deliverable	Date Required by:	Status:	Note:
1	Finance Conwy	Prepare training slides for initial IFRS training with the Audit Committee	<b>Send to Alwen for inclusion in 1st Audit committee agenda</b>	20/11/09	Complete	
2	Finance Conwy	Training session for Members of Audit Committee	Powerpoint presentation highlighting key points and timetable for stages	27/11/09	Complete	
<b>Leasing</b>						
3	Finance Conwy/Estates	Confirm Lease treatment under IFRS	Excel Spreadsheet	07/04/10	Complete	
<b>Employee Benefits</b>						
4	Finance Conwy/Finance NWF	Annual leave outstanding by employee and segment as at 1 April 2009	Excel spreadsheet detailing annual leave by employee by segment	07/04/10	Complete	
<b>Restate balance sheet as at 1 April 2009</b>						
5	Finance Conwy	Prepare transitional balance sheet and IFRS update for circulation to the Audit Committee Members	Balance sheet and IFRS update to be circulated to appropriate Officers and Audit Committee	09/04/10	Complete	
<b>Audit Committee</b>						
6	Finance Conwy	Present report to Audit Committee on Impact Analysis, Accounting Policy changes and Project Plan	Paper report and appendices	07/06/10	Complete	
7	Finance Conwy	Submit restated balance sheet to Audit Committee for approval	Paper report and appendices	07/06/10	Complete	
<b>Compile 2010/11 Budget on IFRS basis</b>						
8	Finance Conwy/Finance NWF	Compile 2010/11 budget on IFRS basis for Employee Benefits and Leases unless mitigating regulations implemented	Excel Spreadsheet	30/07/10	Outstanding	
<b>Restate 2009/10 accounts on IFRS basis</b>						
9	Finance Conwy	Restate 2009/10 accounts on IFRS basis including reconciliations between UK GAAP and IFRS	Excel Spreadsheet	30/07/10	Outstanding	<b>This involves replacing the I &amp; E a/c, STRGL &amp; Movement on Reserves statement with a Statement of Comprehensive Income &amp; Expenditure (on a subjective basis) and a Statement of Change in Equity. Notes to the accounts will present a BVACOP or CCBC Service analysis of revenue expenditure and income</b>
<b>Produce 2010/11 accounts on IFRS basis</b>						
10	Finance Conwy/Finance NWF/Estates	Analyse Capital expenditure 2010/11 into component spend and write out the relevant value of the part of the asset replaced	Excel Spreadsheet	20/05/11	Outstanding	
11	Finance Conwy	Produce 2010/11 accounts on IFRS basis	Excel Spreadsheet	30/06/11	Outstanding	Present to Audit Committee by 30/06/2011
12	Finance Conwy	Submit 2010/11 accounts for audit	Excel Spreadsheets and misc. working papers	30/06/11	Outstanding	External audit approval of accounts by 30/09/2011
13	Finance Conwy	Complete Whole of Government Accounts return on IFRS basis	Excel Spreadsheets and misc. working papers	31/07/11	Outstanding	