



## **AGENDA ITEM: 9**

### **NORTH WALES FIRE AND RESCUE AUTHORITY ANNUAL MEETING**

**17<sup>th</sup> June 2013**

#### **MEETING DATES 2013/14**

#### **Report by Colin Everett, Clerk to the Authority**

#### **Purpose of Report**

- 1 To inform Members of the dates for meetings of the Fire and Rescue Authority, Executive Panel and Audit Committee for 2013/14.

#### **Background**

- 2 Dates of NWFRA meetings until December 2013 were agreed in December 2012 and dates of Executive Panel and Audit Committee meetings were agreed up until November 2013. Further advanced notification of dates will assist Members and officers with their schedules and maximise attendance at meetings.

#### **Fire and Rescue Authority**

- 3 Standing Order 4(2) of the Authority's Standing Orders stipulates that meetings of the Authority shall take place a minimum of four times per year and the annual meeting shall take place no later than June. These meetings shall normally take place on the third Monday of the month unless otherwise determined by the Chair in consultation with the Clerk and Chief Fire Officer.

- 4 Dates for the NWFRA meetings are scheduled as follows:  
Monday 16<sup>th</sup> September 2013 – Gwynedd  
Monday 16<sup>th</sup> December 2013 - Flintshire  
Monday 17<sup>th</sup> March 2014 – Anglesey  
Monday 16<sup>th</sup> June 2014 - Conwy
- 5 It remains the Authority's practice for venues of meetings to rotate around the constituent authorities' council chambers.

### **Executive Panel**

- 6 Dates for the Executive Panel meetings, to be held at Fire and Rescue Service Headquarters St Asaph at 2pm, are scheduled as follows:  
  
Monday 15<sup>th</sup> July 2013  
Monday 28<sup>th</sup> October 2013  
Monday 3<sup>rd</sup> February 2014  
Monday 12<sup>th</sup> May 2014

### **Audit Committee**

- 7 Dates for the Audit Committee meetings, to be held at Fire and Rescue Service Headquarters St Asaph at 2pm, are scheduled as follows:  
  
Monday 23<sup>rd</sup> September 2013  
Monday 27<sup>th</sup> January 2014  
Monday 2<sup>nd</sup> June 2014

### **Recommendation**

- 8 That members note the dates for meetings of the Fire and Rescue Authority, Executive Panel and Audit Committee for 2013/14.